



Change of Tenancy Form

To ensure a smooth transition when moving in, or out, of a property supplied by BPG Energy, please ensure all mandatory fields (*) are completed in full. Failure to provide this information may result in your COT not being completed, and you will remain responsible for all invoices moving forward. If we are unable to verify the information you provide, we may require a copy of your lease agreement in order to complete this process.

Email: customerservices@bpgenergy.com Post: BPG Energy, Jubilee House, Lytham, FY8 5FT

Your Details

Full Name:*	
Company Name:*	
Company Address:*	
Company Registration Number:	
Telephone Number:*	
Email Address:*	

Property Details

Site Address:*	
MPAN(s):	
Meter Location:	
Meter Serial Number:*	
Current Meter Reading(s):*	

Change of Tenancy Date/Read(s)

Change of Tenancy Date:*	
Meter read(s) on Date:	

Outgoing Occupier Details

Company/Business Name:*	
Contact Name:*	
Telephone Number:*	
Email Address:*	
Forwarding Address:*	

Incoming/New Occupier Details

Company/Business Name:*	
Company Registration Number:	
Contact Name:*	
Telephone Number:*	
Email Address:*	
Billing Address:	

Landlords Details

Name:*	
Address:*	
Telephone Number:*	

Signed:*		Date:*	
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Name (Please Print):*	
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